

PRIVACY POLICY

Geek Slings Marta Gąsior
Katowicka 59a/3, 61-131 Poznań, Poland
tax identification number (NIP): PL782-287-00-38
statistical number (REGON): 384369638

Legal basis: Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons regarding the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation).

Privacy Policy stipulates the principles of processing personal category data for individual categories of data subjects.

Information clause no. 1

Information on the processing of personal data for Geek Slings clients.

DATA ADMINISTRATOR:

Your personal information is controlled by Geek Slings Marta Gąsior with the registered office at Katowicka 59a/3, 61-131 Poznań, Poland (further referred to as: Geek Slings or Company).

CONTACT:

In case of questions or comments regarding our Privacy Policy, or a need to view your personal data, make corrections or deletions to that data, please send relevant information via e-mail at: contact@geekslings.com.

PURPOSES OF DATA PROCESSING, LEGAL BASIS:

Your personal data is processed for the following purposes:

- 1) to perform of the sales contract, including the issue of commercial documents (invoice) based on:
 - § GDPR art. 6(1)(b)* (processing is necessary for the performance of a contract to which the data subject is party);
- 2) to keep an account of the duties and taxes paid based on:
 - § GDPR art. 6(1)(c)* (processing is necessary to fulfil the legal obligation of the Administrator) and in connection with provisions such as the Accounting Act of September 29, 1994 r., the act on the taxation of goods and services (the Polish Law on VAT) of March 11, 2004 r., and in general the provisions governing the principles of the establishment, determination and termination of tax obligations, as well as other provisions regarding taxes;
- 3) to defend against claims and redress based on:
 - § GDPR art. 6(1)(f)* (processing is necessary for legitimate interests of the Administrator consisting in ensuring his business interests);
- 4) considering complaints, possible redress or other cooperation issues based on:
 - § GDPR art. 6(1)(f)* (processing is necessary for the purpose of pursuing the legitimate interests of the Administrator consisting in ensuring proper performance of the contract and the quality of services rendered or products delivered as part of cooperation).

DATA RECIPIENTS:

Geek Slings will disclosure (in relevant cases – entrust) personal data to postal service providers, courier service providers, service and IT software providers supporting business management, email hosting service providers, legal service providers, banks and other financial institutions for payment processing.

DATA PROCESSING PERIOD:

Your personal data is processed for the following period:

- 1) to perform the sales contract - until the end of the sale, including the issue of commercial documents;
- 2) to keep accounting and tax documentation - 5 years from the end of the calendar year in which the tax obligation arose,
- 3) to defend against claims and redress - 6 years from the end of the sale,
- 4) to consider possible complaints - 1 year from delivery of the present notification.

YOUR RIGHTS:

In accordance with the provision of EU General Data Protection Regulation (GDPR)*, you have the following rights:

- § right to access your personal data,
- § right to rectify your personal data,
- § right to remove your personal data or limit the processing of personal data,
- § right to transmit your personal data to another controller based on legitimate interests as defined in GDPR art. 6(1)(b)*,

- § right to object to processing your personal data based on legitimate interests as defined in GDPR art. 6(1)(f)*,
- § right to file a complaint to a supervisory authority that is the President of the Office for Personal Data Protection.

OBLIGATION TO SUBMIT THE PERSONAL DATA:

Submitting the personal data is always voluntary, however necessary for conclusion and implementation of the contact provisions. Failure to provide personal data will result in inability to meet the above objectives, i.e. to establish cooperation, conclude and perform the contract and to deliver services or products.

* **Legal basis:** Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons regarding the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation).

Information clause no. 2

Information on the processing of personal data for persons carrying out correspondence with Geek Slings.

DATA ADMINISTRATOR:

Your personal information is controlled by Geek Slings Marta Gąsior with the registered office at Katowicka 59a/3, 61-131 Poznań, Poland (further referred to as: Geek Slings or Company).

CONTACT:

In case of questions or comments regarding our Privacy Policy, or a need to view your personal data, make corrections or deletions to that data, please send relevant information via e-mail at: contact@geekslings.com.

PURPOSES OF DATA PROCESSING, LEGAL BASIS:

Your personal data is processed for the following purposes:

1) registering incoming correspondence and responding to received correspondence based on:

- § GDPR art. 6(1)(f)* (processing is necessary for legitimate interests of the Administrator, which is taking care of the quality of cooperation, responding to sent correspondence and settling all matters being its subject);

2) defence against claims and redress based on:

- § GDPR art. 6(1)(f)* (processing is necessary for legitimate interests of the Administrator, which is preserving the company's reputation and defence of own interests).

DATA RECIPIENTS:

Geek Slings will disclosure (in relevant cases – entrust) personal data to postal service providers, courier service providers, service and IT software providers supporting business management, email hosting service providers, legal service providers.

DATA PROCESSING PERIOD:

Your personal data is processed for the following period:

1) to register correspondence and answer to sent correspondence - 6 years from sending or receiving correspondence,

2) to defend against claims and redress - 6 years from the termination of cooperation to which correspondence related.

YOUR RIGHTS:

In accordance with the provision of EU General Data Protection Regulation (GDPR)*, you have the following rights:

- § right to access your personal data,
- § right to rectify your personal data,
- § right to remove your personal data or limit the processing of personal data,
- § right to object to processing your personal data based on legitimate interests as defined in GDPR art. 6(1)(f)*,
- § right to file a complaint to a supervisory authority that is the President of the Office for Personal Data Protection.

OBLIGATION TO SUBMIT THE PERSONAL DATA:

Providing personal data is voluntary, however necessary to register incoming correspondence and answer to the received correspondence. Failure to provide personal data will result in inability to meet the above objectives, i.e. resolving matters being subject of the correspondence.

* **Legal basis:** Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons regarding the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation).

Information clause no. 3

Information on the processing of personal data of Geek Slings contractors and service and goods providers being natural persons or natural persons conducting business activities.

DATA ADMINISTRATOR:

Your personal information is controlled by Geek Slings Marta Gąsior with the registered office at Katowicka 59a/3, 61-131 Poznań, Poland (further referred to as: Geek Slings or Company).

CONTACT:

In case of questions or comments regarding our Privacy Policy, or a need to view your personal data, make corrections or deletions to that data, please send relevant information via e-mail at: contact@geekslings.com.

PURPOSES OF DATA PROCESSING, LEGAL BASIS:

Your personal data is processed for the following purposes:

1) to perform the sales contract based on:

- § GDPR art. 6(1)(b)* (data processing is necessary before the conclusion of the contract);

2) conclusion and performance of a contract for the provision of services / goods based on:

- § GDPR art. 6(1)(b)* (processing is necessary to perform the contract to which the data subject is a party);

3) conclusion and performance of the contract for the purchase / delivery of services or goods based on:

- § GDPR art. 6(1)(b)* (processing is necessary to perform the contract to which the data subject is a party);

4) to keep an account of the duties and taxes paid based on:

- § GDPR art. 6(1)(c)* (processing is necessary to fulfil the legal obligation of the Administrator) and in connection with provisions such as the Accounting Act of September 29, 1994, the act on the taxation of goods and services (the Polish Law on VAT) of March 11, 2004, and in general the provisions governing the principles of the establishment, determination and termination of tax obligations as well as other provisions regarding taxes;

5) to defend against claims and redress based on:

- § GDPR art. 6(1)(f)* (processing is necessary for legitimate interests of the Administrator consisting in ensuring his business interests);

6) to consider complaints, possible redress or other cooperation issues based on:

- § GDPR art. 6(1)(f)* (processing is necessary for the purpose of pursuing the legitimate interests of the Administrator consisting in ensuring proper performance of the contract and the quality of services rendered or products delivered as part of cooperation);

7) to collect recoveries based on:

- § GDPR art. 6(1)(f)* (processing is necessary for the purpose of pursuing the legitimate interests of the Administrator consisting in taking care of company's financial matters, ensuring proper performance of the contract and the quality of services rendered or products delivered as part of cooperation).

DATA RECIPIENTS:

Geek Slings will disclosure (in relevant cases – entrust) personal data to postal service providers, courier service providers, service and IT software providers supporting business management, email hosting service providers, legal service providers, banks and other financial institutions for payment processing.

DATA PROCESSING PERIOD:

Your personal data is processed for the following period:

- 1) to perform acts needed to conclude the sales contract - until the contract is signed,
- 2) to conclude and perform the contract - until the contract ends,

- 3) to keep accounting and tax documentation - 5 years from the end of the calendar year in which the tax obligation arose,
- 4) to defend against claims and redress - 6 years from the end of the contract,
- 5) to consider possible complaints - 1 year from delivery of the present notification,
- 6) to collect recoveries - until full payment is cleared.

YOUR RIGHTS:

In accordance with the provision of EU General Data Protection Regulation (GDPR)*, you have the following rights:

- § right to access your personal data,
- § right to rectify your personal data,
- § right to remove your personal data or limit the processing of personal data,
- § right to transmit your personal data to another controller based on legitimate interests as defined in GDPR art. 6(1)(b)*,
- § right to object to processing your personal data based on legitimate interests as defined in GDPR art. 6(1)(f)*,
- § right to file a complaint to a supervisory authority that is the President of the Office for Personal Data Protection.

OBLIGATION TO SUBMIT THE PERSONAL DATA:

Submitting the personal data is always voluntary, however necessary for conclusion and implementation of the contact provisions. Failure to provide personal data will result in inability to meet the above objectives, i.e. to establish cooperation, conclude and perform the contract and to deliver services or products.

* **Legal basis:** Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons regarding the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation).

Information clause no. 4

Information on the processing of personal data of persons representing Geek Slings (employees, co-workers), contractors and suppliers.

DATA ADMINISTRATOR:

Your personal information is controlled by Geek Slings Marta Gąsior with the registered office at Katowicka 59a/3, 61-131 Poznań, Poland (further referred to as: Geek Slings or Company).

CONTACT:

In case of questions or comments regarding our Privacy Policy, or a need to view your personal data, make corrections or deletions to that data, please send relevant information via e-mail at: contact@geekslings.com.

PURPOSES OF DATA PROCESSING, LEGAL BASIS:

Your personal data is processed for the following purposes:

- 1) to perform acts needed to conclude the sales contract based on:
 - § GDPR art. 6(1)(f) * (processing is necessary for the performance of a contract);
- 2) to perform acts needed to perform the sales contract based on:
 - § GDPR art. 6(1)(f) * (processing is necessary for the purpose of pursuing the legitimate interests of the Administrator consisting in ensuring proper performance of the contract);
- 3) to keep an account of the duties and taxes paid based on:
 - § GDPR art. 6(1)(c) * (processing is necessary to fulfil the legal obligation of the Administrator) and in connection with provisions such as the Accounting Act of September 29, 1994, the act on the taxation of goods and services (the Polish Law on VAT) of March 11, 2004, and in general the provisions governing the principles of the establishment, determination and termination of tax obligations as well as other provisions regarding taxes;
- 4) to defend against claims and redress based on:
 - § GDPR art. 6(1)(f) * (processing is necessary for legitimate interests of the Administrator consisting in ensuring his business interests);
- 5) to submit and considering complaints, redress or other cooperation issues based on:
 - § GDPR art. 6(1)(f) * (processing is necessary for the purpose of pursuing the legitimate interests of the Administrator consisting in ensuring proper performance of the contract and the quality of services rendered or products delivered as part of cooperation);
- 6) to collect recoveries:
 - § GDPR art. 6(1)(f) * (processing is necessary for the purpose of pursuing the legitimate interests of the Administrator consisting in taking care of company's financial matters).

DATA RECIPIENTS:

Geek Slings will disclosure (in relevant cases – entrust) personal data to postal service providers, courier service providers, service and IT software providers supporting business management, email hosting service providers, legal service providers.

DATA PROCESSING PERIOD:

Your personal data is processed for the following period:

- 1) to perform acts needed to conclude the contract - until an effective objection has been lodged,
- 2) to keep accounting and tax documentation - 5 years from the end of the calendar year in which the tax obligation arose,
- 3) to defend against claims and redress - 6 years from the end of the contract,
- 4) to consider possible complaints - 1 year from delivery of the present notification,
- 5) to collect recoveries - until full payment is cleared.

YOUR RIGHTS:

In accordance with the provision of EU General Data Protection Regulation (GDPR)*, you have the following rights:

- § right to access your personal data,
- § right to rectify your personal data,
- § right to remove your personal data or limit the processing of personal data,
- § right to object to processing your personal data on the basis of legitimate interests as defined in GDPR art. 6(1)(f)*,
- § right to file a complaint to a supervisory authority that is the President of the Office for Personal Data Protection.

OBLIGATION TO SUBMIT THE PERSONAL DATA:

Submitting the personal data is always voluntary, however necessary for conclusion and implementation of the contact provisions. Failure to provide personal data will result in inability to meet the above objectives, i.e. to establish cooperation, conclude and perform the contract.

* **Legal basis:** Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons regarding the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation).

Information clause no. 5

Information on the processing of personal data of Geek Slings' business contacts

DATA ADMINISTRATOR:

Your personal information is controlled by Geek Slings Marta Gąsior with the registered office at Katowicka 59a/3, 61-131 Poznań, Poland (further referred to as: Geek Slings or Company).

CONTACT:

In case of questions or comments regarding our Privacy Policy, or a need to view your personal data, make corrections or deletions to that data, please send relevant information via e-mail at: contact@geekslings.com.

PURPOSES OF DATA PROCESSING, LEGAL BASIS:

Your personal data is processed for the following purposes:

1) establishing business contacts, including making inquiries, submitting requests for order estimation, service valuation and several other activities aimed at establishing business cooperation based on:

- § GDPR art. 6(1)(f)* (processing is necessary to fulfil the legal obligation of the Administrator consisting in choosing the best offer for the provision of services and goods, taking care of the company's finances);

2) defence against claims and redress based on:

- § GDPR art. 6(1)(f)* (processing is necessary to fulfil the legal obligation of the Administrator consisting in ensuring his business interests).

DATA RECIPIENTS:

Geek Slings will disclosure (in relevant cases – entrust) personal data to postal service providers, courier service providers, service and IT software providers supporting business management, email hosting service providers.

DATA PROCESSING PERIOD:

Your personal data is processed for the following period:

- 1) to establish business contacts - until the offer is considered.
- 2) to defend against claims and redress - 6 years from termination of the business relations.

YOUR RIGHTS:

In accordance with the provision of EU General Data Protection Regulation (GDPR)*, you have the following rights:

- § right to access your personal data,
- § right to rectify your personal data,
- § right to remove your personal data or limit the processing of personal data,
- § right to object to processing your personal data,
- § right to file a complaint to a supervisory authority that is the President of the Office for Personal Data Protection.

OBLIGATION TO SUBMIT THE PERSONAL DATA:

Submitting the personal data is always voluntary, however necessary for establishing business relations. Failure to provide personal data will result in inability to meet the above objectives, i.e. to establish commercial or business cooperation.

* **Legal basis:** Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons regarding the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation).